



COMPANY / INTERNAL CONTACT

ADDRESS

CITY/STAT/ZIP

PHONE

E-MAIL

EVENT CONTACT NAME

2018 MIDWAY VENDOR SPACE RENTAL AGREEMENT

RETURN COMPLETED FORM TO: VENDORS@MFGSERIES.COM OR FAX (816) 817-1011 | FOR QUESTIONS CALL 816-246-8866

Write an [X] next to the Menards Chevy Shows you will be attending

Circle size of each event attending & place total on far right

MENARDS CHEVY SHOW

ATTENDING	VENUE	LOCATION	DATE	20'	40'	60'	80'	100'	150'	TOTAL	
	VIRGINIA MOTORSPORTS PARK	PETERSBURG, VA	MAY 18-20	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	SOUTH CAROLINA MOTORPLEX	ORANGEBURG, SC	JUN 2-3	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	TEXAS MOTORPLEX	ENNIS, TX	JUN 9-10	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	MAPLE GROVE RACEWAY	READING, PA	JUL 13-15	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	BANDIMERE SPEEDWAY	DENVER, CO	AUG 5	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	DARLINGTON DRAGWAY	DARLINGTON, SC	SEP 8-9	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	KCI CRUISE CAR SHOW	KANSAS CITY, MO	SEP 22	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	BRISTOL DRAGWAY	BRISTOL, TN	SEP 28-30	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	AUTO CLUB FAMOSO RACEWAY	BAKERSFIELD, CA	NOV 3-4	\$ 300	\$ 400	\$ 500	\$ 600	\$ 700	\$ 800		
	NO PROBLEM RACEWAY	BELLE ROSE, LA	NOV 10	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
	ACE CAFE ORLANDO	ORLANDO, FL	NOV 18	CALL 816-246-8866 FOR DETAILS							
	US 90 DRAGWAY	MOBILE, AL	DEC 1	\$ 300	\$ 400	\$ 500	\$ 650	\$ 700	\$ 800		
TOTAL											

PAYMENT METHOD	(Circle One)	VISA	MC	DISC
NAME ON CARD				
CARD #				
EXP DATE / SEC CODE				

FOR OFFICE USE ONLY	
DATE REC'D	
BY	
PAYMENT	
INSURED	

Charges applied 30 days prior to selected events. All payments must be settled in advance of each event.
SEE PAGE 2 FOR CANCELLATION POLICY & VENDOR GUIDELINES

MENARDS CHEVY SHOW VENDOR GUIDELINES

VENDORS ARE REQUIRED TO HAVE LIABILITY INSURANCE AT EACH EVENT.

- Comprehensive limits listed on the policy must cover \$1,000,000 for each occurrence, \$2,000,000 general aggregate
- Two (2) Certificates of liability are required naming Manufacturers Series, LLC and host venue as additionally insured parties
- Insurance can be purchased at www.fastcov.com to cover event participation

QUESTIONS

Call Forward Sports
Marketing
816-246-8866

CONTRACT

The Space Rental Agreement form must be filled out completely and returned by e-mail or fax to the contact information listed on the form. Credit Cards will be charged approximately thirty (30) days prior to the event. **ALL CHECKS SHOULD BE PAYABLE TO THE HOST VENUE.**

CANCELLATION POLICY

No refunds issued TEN (10) DAYS prior to the scheduled event upon cancellation. You may transfer paid reservation to another event on the schedule. **NO REFUNDS FOR NOT SHOWING.**

MIDWAY VENDORS

Midway vendors are only permitted to sell NEW merchandise. The sale of guns, knives, martial arts weapons, fireworks, ammunition, adult items, drug paraphernalia is prohibited. Food or beverage items must be arranged through each host venue directly.

SWAP MEET VENDORS Swap meet vendors are only permitted to sell USED merchandise. The sale of guns, knives, martial arts weapons, fireworks, ammunition, adult items, drug paraphernalia is prohibited.

CONTACT VENUE DIRECTLY FOR SPACE.

SETUP & TEAR DOWN

Menards Chevy Show staff will send event specific setup details 7-10 days prior to the event. Display setup shall be completed by 5:00 PM on the designated setup day. Tear down of displays is not permitted until 5:00 PM on the last day of the show unless instructed by on-site staff.

SPACE ASSIGNMENTS

Vendor space assignments will be assigned in order of receipt of reservation and payment. Assignments will be made in the following priority: 1. Sponsors 2. Vendors pre-registered and paid in full for multiple events. 3. Vendors pre-registered and paid in full for a single event. We will work individually with vendors to handle special requests.

DISPLAY SPACE REGULATIONS

Spaces are traditionally 20' in depth at most facilities. Dimensions can vary at each facility. Sponsors and vendors are required to maintain display space in a neat and professional manner. If a vehicle is used for display or storage, vendors are required to purchase sufficient space to accommodate. All display elements must fit in the assigned space and not encroach on walkways or other displays.

CREDENTIALS AND PARKING

Credentials will be issued on setup day upon arrival, verification of payment and signature of waiver and release form. Credentials for workers based on display size:

- 10-30 feet = 4 credentials and 2 parking passes
- 40-60 feet = 6 credentials and 3 parking passes
- 70 feet + = 8 credentials and 4 parking passes

APPAREL SALES

Apparel Sales are prohibited at Menards Chevy Show events per an exclusive merchandise agreement with Green Mountain Monogram for apparel sales at all events. No vendor will sell hats, shirts or other apparel without written approval from Menards Chevy Show. The Menards Chevy Shows reserve the right to have a vendor remove any competing merchandise.

GENERATORS

If electricity is needed, vendors must supply their own generators.

SPECIAL TAX

Vendors are responsible for charging the appropriate sales tax at each event

Vendors attending events at Virginia Motorsports Park must obtain a Special Event Vendor License for an additional fee prior to the event.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: LS

DATE (MM/DD/YYYY)
03/26/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER [REDACTED]	CONTACT NAME:		FAX (A/C, No):	
	PHONE (A/C, No, Ext):			
	E-MAIL ADDRESS:			
	INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED [REDACTED]	INSURER A:	[REDACTED]		
	INSURER B:	[REDACTED]		
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADOL SUBR	INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		X	[REDACTED]	09/06/2013	09/06/2014	EACH OCCURRENCE \$ 1,000,000 \$ 100,000 \$ 5,000 \$ 1,000,000 \$ 2,000,000 \$ 2,000,000
A	[REDACTED]			[REDACTED]	09/06/2013	09/06/2014	\$ 1,000,000
B	[REDACTED]	N/A		[REDACTED]	09/07/1914	09/07/2013	\$ 500,000 E \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 ADDITIONAL INSURED -VENDORS FORM CG7139 IS APPLICABLE PER ATTACHED.

CERTIFICATE HOLDER MANUFACTURERS SERIES, LLC. 7815 KARL MAY DR WACO, TX 76708 CERTIFICATE HOLDER 1: MANUFACTURERS SERIES, LLC.	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE [REDACTED]
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PRODUCER [REDACTED]	CONTACT NAME:		FAX (A/C, No):	
	PHONE (A/C, No, Ext):			
	E-MAIL ADDRESS:			
	INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED [REDACTED]	INSURER A:	[REDACTED]		
	INSURER B:	[REDACTED]		
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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A	[REDACTED]			[REDACTED]	09/06/2013	09/06/2014	\$ 1,000,000
B	[REDACTED]	N/A		[REDACTED]	09/07/1914	09/07/2013	\$ 500,000 E \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

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CERTIFICATE HOLDER [REDACTED] CERTIFICATE HOLDER 2: HOST RACE TRACK	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE [REDACTED]
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